

# Important Information



## What to bring

- ✓ Morning tea, lunch and snacks
- ✓ Refillable water bottle
- ✓ Suitable clothing for the weather, SunSmart hat, closed toe shoes, jacket in case of rain



## What we provide

- ✓ Breakfast each morning until 8:30am
- ✓ Afternoon tea
- ✓ Sunscreen, but you are welcome to provide your own if your child needs a specific brand



## Please remember

- ✓ Label your child's items clearly
- ✓ No nuts please!
- ✓ No food items that need to be reheated



## Medical Needs

- ✓ A Medical Management Plan with a colour photo must be provided for children with a medical condition including allergies, food/chemical intolerances, anaphylaxis, asthma and epilepsy.
- ✓ A Risk Minimisation and Communication Plan must be completed for children with a diagnosed health-care need, allergy or relevant medical condition. If one has not yet been completed, our educators will assist you to complete it on your child's first day of attendance.
- ✓ Provide the prescribed medication as listed on the plan, in its original packaging and clearly labelled with your child's name.



These documents and processes are legal requirements under the Education & Care National Regulations.

In the interests of children's health and safety, care may be refused or delayed if the required documentation and medication have not been supplied.

## Excursions

Please arrive by 8.30am so we can leave on time, and ensure the children don't miss out.

If your child is attending an excursion, please complete a permission form at the service on the morning of the excursion.

The excursion risk assessment will be available for you to view on the day.

## Drop off and pick up

All children must be picked up each day by an authorised adult. Please ensure you sign your child in and out each day on the service iPad.



## Unexpected changes to activities

Activities and times may change due to unforeseen circumstances, such as poor weather or circumstances beyond our control. If this happens, we will provide an alternative activity to ensure children continue to enjoy their day.